**A picture containing text

Description automatically generatedMaking the Healthy Choice the Easy Choice**

The Mission of Erie County’s Creating Healthy Communities Coalition is to prevent and reduce chronic diseases by increasing accessibility and affordability of healthy foods and opportunities for physical activity.

**Agenda and Minutes for April 20th, 2021 11am – 12:15pm/Zoom**

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| In Attendance: Maggie McCutcheon, |
| CHC Structure: Chair- Maggie McCutcheon  Secretary- TBD; need Secretary by May 25, 2021- any interested members?  Membership Lead- TBD  Active Living Lead- TBD  Healthy Eating Lead- TBD |
| Next Meeting: May 25, 2021 @11 am-12:15pm |
| Two Men with solid fillMembership: By December 31, 2021, the Erie County CHC Coalition will increase membership (diversity, number, and participation) as evidenced by a coalition assessment and evaluation. |
| Membership Project Lead- TBD  Membership Project Team- Maggie |

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| **Activity** | **Responsible Party** | **Deadline** | **Updates/Next Steps** |

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| Expand Erie County Creating Healthy Communities Coalition to include both active living and healthy eating subcommittees. | Maggie M. & Coalition Members (Point people of AL & HE Subcommittees) | 12/31 & ongoing | Please continue to invite participants and reach out to Maggie if you know someone we should get in touch with.  Please fill out the CHC Structure to determine which subcommittee you want to participate in. |
| Identify gaps in membership diversity and create a recruitment plan. | Coalition Members | 4/30 | In Process |
| Grow the Erie County CHC Coalition to include new representation from each priority community and various community sectors. | Maggie M. & existing Coalition Members | 10/31 & ongoing | In Process |
| Cycling with solid fillActive Living: By December 31, 2021, Erie County will implement and/or enforce physical activity policies / practices as evidenced by an increase in one (1) bicycle or pedestrian infrastructure. | | | |
| Active Living Project Lead: TBD  Active Living Project Team: Maggie, | | | |

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| Create a bike and pedestrian rating system to score roads on how well suited they are for travel. | Maggie, AL Members, Erie Regional Planning Commission | 4/30 | Date for Gaps & Generators Workshop:  May 20th, 2021 from 2-4 pm  Register via this link: |
| Create a color-coded route rating system | Maggie, AL Members, Erie Regional Planning Commission | 4/30 | TBD |
| Determine criteria regarding each rating level | Maggie, AL Members, Erie Regional Planning Commission | 4/30 | TBD |
| Complete gaps and generators workshop with Toole Design. | Maggie, AL Members, Erie Regional Planning Commission, Toole Design | 5/31 | This will concern identifying barriers, missing links, and specific areas or destinations that we feel dictate the safety and operations of bike and walking routes in Erie County.  After this workshop, we will choose 3-5 priority areas that need improvement and perform bike and/or walk audits. |
| Cycling with solid fillActive Living: By December 31, 2021, the City of Sandusky priority community will increase the number of adults / youth who have access to places for physical activity as evidenced by an increase in 1 (one) Worksite Active Commute Support. | | | |
| Active Living Project Lead: TBD  Active Living Project Team: Maggie, | | | |

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| Meet with Firelands Regional Health System worksite wellness staff to develop implementation plan for worksite active commute incentive program (e.g., health insurance deductible reduction, rideshares, parking benefits, subsidized transit, infrastructure changes, etc.). | Maggie, Firelands Regional Health System Worksite Wellness Team, AL Committee Members | 3/31 | Completed. |
| Assess current policies, infrastructure, and potential incentives regarding active commute | Maggie, Firelands Regional Health System Worksite Wellness Team, AL Committee Members | 4/30 | In Process (awaiting response from Firelands Wellness team)  Maggie developed a Worksite Active Commute survey that will be disseminated on Facebook to gather community insights on how people are commuting now and what they want to see in the future. |
| Develop timeline and strategy for implementation | Maggie, Firelands Regional Health System Worksite Wellness Team, AL Committee Members | 4/30 | Pending |
| Have FRHS adopt worksite active commute support policy/program. | Maggie, Firelands Regional Health System Worksite Wellness Team, AL Committee Members | 4/30 | TBD |
| Cycling with solid fillActive Living: By December 31, 2021, the City of Huron priority community will increase the number of adults / youth who have access to places for physical activity as evidenced by an increase in 2 (two) Worksite Active Commute Supports. | | | |
| Active Living Project Lead: TBD  Active Living Project Team: Maggie, | | | |

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| Recruit organizations interested in implementing and/or supporting Active Transportation Commute Support strategies | Maggie, AL Committee Members, Coalition Members | 5/31 | If you know of any businesses that have an expressed interest in worksite active commute programs, please refer them to Maggie. |
| Work with CHC Coalition to identify potential worksites | Maggie, AL Committee Members, Coalition Members | 5/31 | In process  Maggie and the Metropolitan Planning Organization (MPO) will be attending a discussion panel in May to discuss active commutes to a select group of community members. CHC and MPO are also partnering and working on important initiatives together, such as updating any bike infrastructural changes, this is exciting news!  Maggie will also be attending the Bike and Pedestrian Advisory Committee meetings, hosted by MPO. If you would like to participate in this meetings, please reach out to Maggie for further details. |
| Send letters about project to prospective businesses | Maggie, AL Committee Members, Coalition Members | 5/31 |  |
| Meet with identified businesses to develop implementation plan for worksite active commute incentive program (e.g., health insurance deductible reduction, rideshares, parking benefits, subsidized transit, infrastructure changes, etc.). | Maggie, Prospective Partners | Ongoing |  |
| Apple with solid fillHealthy Eating: By December 31, 2021, the Erie County priority community will increase access to healthy food options as evidenced by an expansion of 1 (one) Farmers’ Market. | | | |
| Healthy Eating Project Lead: TBD  Healthy Eating Project Team: Maggie, | | | |

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| Begin planning the 2021 Sandusky Farmers Market by analyzing data from the prior two years (2019-2020). | Maggie, Sandusky Farmers Market Staff, HE Committee Members | 4/30 | Maggie is meeting with Kelli King on April 15, 2021 to discuss EBT/SNAP implementation at the Sandusky Farmers Market and what steps are necessary in order to be successful |
| Identify barriers of people with disabilities and individuals using SNAP benefits to shop at the Sandusky Farmers Market. | Maggie, Sandusky Farmers Market Staff, HE Committee Members, Food Assistance Organizations, Board of Developmental Disabilities, Local Farmers | 4/30\*\*\* subject to change | TBD |
| Apple with solid fillHealthy Eating: By December 31, 2021, the City of Sandusky priority community will implement and/or enforce healthy eating policies / practices as evidenced by an increase in 1 (one) Food Service Guideline. | | | |
| Healthy Eating Project Lead: TBD  Healthy Eating Project Team: Maggie, | | | |
| Develop a plan of updated policies pertaining to the implementation of Healthy Food Service Guidelines in the Firelands Regional Health System Café. | Maggie, Rick Brown-Firelands | 4/30 | Maggie and Maddy visited the Firelands cafeteria on April 12, 2021 and took inventory of the packaged snacks and beverages present. Maggie is beginning a reassessment to see if there is any improvement or stagnation. |
| Discuss the possibility of a Community Garden with the Firelands Dietary Staff | Maggie, HE Committee Members | Ongoing | Needs approval from executive at Firelands |
| Apple with solid fillHealthy Eating: By December 31, 2021, the City of Huron priority community will implement and/or enforce healthy eating policies / practices as evidenced by an increase in 1 (one) Food Access Policy / Planning. | | | |
| Healthy Eating Project Lead: TBD  Healthy Eating Project Team: Maggie, | | | |

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| Conduct a community assessment in the City of Huron to determine residents’ access to healthy food. | Maggie, HE Committee | 5/31 | Survey is ready to be disseminated to the public via Facebook |
| Visit local businesses and agencies to collect information needed for the community assessment | Maggie, HE Committee | 5/31 | Identify key partnerships/point persons who are interested in becoming part of the City of Huron Food Access Council |
| Distribute surveys to Huron residents | Maggie, HE Committee | 5/31 |  |
| Discuss with Erie Regional Planning Commission and/or Toole Design to create and interactive accessibility map available to the public | Maggie, Erie Regional Planning Commission, Toole Design | \*\*\*4/15 | Completed on 3/19/2021 |
| Creating Healthy Communities Round Sharing Table!!! | | | |
| Announcement | | By whom or what agency | Event date/Contact information (if applicable) |
| Website update! <https://www.rootsofprevention.com/creating-healthy-communities> | | Maggie & Maddy D. | April 1, 2021 |
| Gaps & Generators Workshop | | Maggie and Toole Design | May 20, 2021 2-4 pm |
| Grove Fest at Spiegel Grove “This is a special event for us to welcome the community to our 25-acre grounds and experience nature while learning and connecting with local partners.” | | The Hayes Presidential Library & Museums | June 26th 10-2pm (deadline to register is June 4th) |
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